

## RECRUITERS SPEND, SIX SECONDS LOOKING AT YOUR RESUME

Recruiters spend, on average, six seconds on a candidate's resume before making the initial "fit" or "no fit" decision.

In that six seconds, this is what the recruiters looked for, so make sure these facts are prominently displayed on your resume:

1. YOUR NAME
2. YOUR CURRENT JOB TITLE
3. YOUR CURRENT COMPANY
4. YOUR CURRENT POSITION START DATE
5. YOUR CURRENT POSITION END DATE
6. YOUR PREVIOUS TITLE
7. YOUR PREVIOUS COMPANY
8. YOUR PREVIOUS POSITION START DATE
9. YOUR PREVIOUS POSITION END DATE
10. YOUR EDUCATION